

**Clifton Heights Borough Council
Meeting Minutes
January 17, 2017**

Present: Anthony Casadei, Council President
Edward Martin, Council Vice President
Ronald Berry, Councilwoman
Mike Humphreys, Councilman
Karen Peterson, Councilwoman
Jane Tumolo, Councilwoman

Absent: Leona Papale, Councilwoman
Harris Resnick, Councilman

Others Present: Joseph T. Kelly, Mayor
Francis Catania, Solicitor
J.P. Kelly, Engineer
Cynthia Leitzell, Treasurer
Timothy Rockenbach, Chief of Police
Tony Tartaglia, Borough Manager/Code

Pledge of Allegiance

Prayer Led by Mayor Kelly

Resolution Presentation:

Mayor Kelly presented a resolution to resident Ted Archer for his holiday decorating of the business district, donating his own time and materials.

Ted Archer said he looked forward to hanging flags in the summer for Memorial and Independence Days.

A motion was made by Councilman Martin to adopt Resolution 2017-01, recognizing resident Ted Archer and the time, materials and money that he donated while decorating the telephone poles along the business corridors of Baltimore Pike and Springfield Road with holiday decorations; seconded by Councilwoman Tumolo; and carried unanimously by a vote of 6-0.

Public Comment:

No opening public comment.

Meeting Minutes:

A motion was made by Councilman Martin to accept the December 2016 meeting minutes as presented; seconded by Councilwoman Tumolo; and carried unanimously by a roll call vote of 6-0. (Humphreys – yes, Berry – yes, Martin – yes, Peterson – yes, Tumolo – yes, Casadei – yes.)

Mayor's Report:

Mayor Kelly again thanked Borough resident Ted Archer for the very nice job he did decorating and donating his time to the Borough. He also thanked all of the residents for the wonderful decorations on all of the homes throughout the Borough.

Mayor Kelly asked if they could include the trash schedule on the newsletter so that residents are aware of what holidays the B&L Disposal company recognizes so that they know when they will not be picking trash up. He also requested that they stay on top of residents and companies who are putting out trash or emptying out buildings on Saturdays and leaving the trash out for days on end until pickup. He said that it was exacerbated this past weekend because of the holiday on Monday without pickup, but he thinks that perhaps they should remind residents that trash is not to be placed out at the curb until 6pm the day before scheduled pickup.

Councilman Berry said that he had expressed similar concerns to Mr. Tartaglia, and he had checked in with those businesses on Springfield Rd.

Mr. Tartaglia said that they had success in getting through to the residents with citations and follow up.

Mayor Kelly said that it is prevalent in the small business district by Westbrook Park Market, and it could be the tenants who are putting the trash out, and perhaps he could reach out to the landlords to remind them of the schedule.

Police Report:

A motion was made by Councilman Martin to accept the Police Report as presented; seconded by Councilwoman Peterson; and carried unanimously by a vote of 6-0.

Fire Report:

There was no fire report presented.

Treasurer's Report/Bill List:

A motion was made by Councilman Martin to accept the treasurer's report and pay the bills; seconded by Councilman Humphreys; and carried unanimously by a roll call vote of 6-0. (Humphreys – yes, Berry – yes, Martin – yes, Peterson – yes, Tumolo – yes, Casadei – yes.)

Manager's Report:

A motion was made by Councilman Martin to authorize the treasurer and necessary officials to apply for a TAN from Republic Bank for \$300,000; seconded by Councilwoman Tumolo; and carried unanimously by a vote of 6-0. (Humphreys – yes, Berry – yes, Martin – yes, Peterson – yes, Tumolo – yes, Casadei – yes.)

Engineer's Report:

J.P. Kelly presented the Engineer's report.

Mr. Kelly said that the completion reports for the 2016 Road Program have been filed with PennDot and they will forward any outstanding supplemental information once received.

Mr. Kelly said that the bid opening for the street lighting contract occurred on December 20th. He said that Charles Higgins was the sole bidder, and they tabled the awarding of the contract at last month's meeting to clarify the scope of the contract and supporting information. He said that contract is written for one year with an option to extend for a 2nd and 3rd year. He said that he spoke with Don at Charles Higgins and confirmed that they have contracts with about 30 other municipalities in Delaware County and can change approximately 8-10 fixtures in half a day's time.

A motion was made by Councilman Martin to award the street lighting contract to Charles Higgins Inc. for one year with the optional 2 additional years that can be voted on annually; seconded by Councilman Humphreys; and carried unanimously by a roll call vote of 6-0. (Humphreys – yes, Berry – yes, Martin – yes, Peterson – yes, Tumolo – yes, Casadei – yes.)

Council decided to table the awarding of the street lighting contract until January's meeting so that they could follow up on a few contractual issues.

Mr. Kelly said that the applications for the CDBG funds have been submitted and that a resolution and meeting minutes are required to finalize the submission.

A motion was made by Councilman Humphreys to adopt Resolution 2017-02, authorizing the submission of the CDBG grant application for playground revitalization; seconded by Councilwoman Peterson; and carried unanimously by a vote of 6-0.

Mr. Kelly explained that PennDot requires a resolution for the Borough be submitted with the traffic improvement plan and permit for the Wawa land development.

A motion was made by Councilman Martin to adopt Resolution 2017-03, confirming that the Borough Manager, Anthony Tartaglia, is authorized and directed to submit the traffic signal approval documents to PennDot on behalf of the Borough; seconded by Councilwoman Tumolo; and carried unanimously by a vote of 6-0.

Mr. Kelly explained that the Planning Commission heard a presentation for the proposed Batchelder Land Development for Hillside Nursery on January 9th. The members engaged in dialogue with the applicant & the applicant's engineer. He said that the concerns brought up by the Planning Commission appear to have been satisfactorily addressed by the applicant, applicant's engineer, the Borough Manager and himself (the Borough's engineer.) They received a January 10th letter from the Planning Commission stating as much.

A motion was made by Councilman Martin to approve the Batchelder/Hillside land development application contingent upon the satisfaction of the Borough engineer's review letter dated January 4, 2017; seconded by Councilman Humphreys; and carried unanimously by a vote of 6-0.

A motion was made by Councilman Martin to approve a waiver from DelCo SLDO 300.01, which requires separate submission of preliminary and final land development applications; seconded by Councilwoman Tumolo; and carried unanimously by a vote of 6-0.

Solicitor's Report:

Mr. Catania presented the Solicitor's report.

Mr. Catania said that the County adopted a hazard mitigation plan in 2011, and they are in the process of developing a 5 year update for the plan. He said that the plan is supposed to be a blueprint for limiting property damage and saving lives for future natural and manmade disasters in our area. He said that he

checked with Linda Hill of the County Planning Department, and they are going to be taking action first and then reaching out to the necessary departments in the Borough – police, engineer, borough manager. He said that they are going to be looking for the Borough's with difference disasters such as flooding and snow events and the Borough's experience with seeking State and Federal disaster relief funds. He said that they are hoping to streamline that process and improve communications and solutions. He said that they may be required to have a public hearing and provide floodplain data. He asked that they all stay in contact with one another if they receive any communication moving forward.

Councilman Humphreys asked about the tax relief request that they had voted on at a previous month's meeting with the acquisition of the properties from the CHEDC.

Solicitor Catania informed him that requests had been submitted.

A motion was made to accept the Solicitor's report as presented; seconded by Councilman Humphreys; and carried unanimously by a vote of 6-0.

Old Business:

Councilman Berry asked about the continued issues with updating the Borough's website. He said that the contact person is unresponsive to his calls or emails.

A motion was made by Councilman Martin to invite the website provider to the next Borough Council meeting to answer questions or to move on to a new provider; seconded by Councilman Berry; and carried unanimously by a vote of 6-0.

New Business:

Councilman Martin expressed sympathy to Councilwoman Papale on the passing of her sister.

Ward Reports:

Councilman Humphreys had nothing to report.

Councilman Berry said that he was receiving complaints again about the parking at Springfield Rd. & Fairview Ave.

Councilman Martin asked if Mr. Tartaglia had a chance to reach out to PennDot about the light at Madison & Springfield.

Mr. Tartaglia said that he contacted Signal Services and District 6. He said that nothing is wrong with the timing, but there is an issue with cars passing the sensor and thus not activating the sensor.

Mayor Kelly asked about placing a sign.

Councilman Martin said that they are going to have to do something to address the issue because it is ongoing. He asked Solicitor Catania if he could become part of this and reach out on the issue as well.

President Casadei had nothing to report.

Councilwoman Peterson had nothing to report.

Councilwoman Tumolo had nothing to report.

Closing Public Comment:

Fred Rich, 82 Chester Ave., said that his main complaint through the years has been trash being left out for weeks on end. He said that it would happen month after month and year after year, and he would take pictures. He said that in June 2008 when he complained about trash, he was told that it would be the last time that he could discuss trash at the meetings. He said that he continued to complain and that in March or April of 2012, and Mr. Tartaglia said that he went down and checked on the trash on a Sunday afternoon and didn't see anything that he complained about and if he did, he would issue a citation. He asked for citations to be shown to him, and he still has yet to see any citations issued for trash. He said that they are now bringing this issue up again. He said that Mr. Tartaglia needs to be terminated.

Adjournment:

A motion was made by Councilman Martin to adjourn; seconded by Councilwoman Tumolo; and carried unanimously by a vote of 6-0.

Respectfully Submitted,

Kimberly A. Duffy
Clifton Heights Borough Secretary