

**Clifton Heights Borough Council  
Meeting Minutes  
November 14, 2017**

**Present:**

Anthony Casadei, Council President  
Edward Martin, Council Vice President  
Ronald Berry, Councilwoman  
Mike Humphreys, Councilman  
Karen Peterson, Councilwoman  
Harris Resnick, Councilman  
Jane Tumolo, Councilwoman

**Absent:**

Leona Papale, Councilwoman

**Others Present:**

Joseph T. Kelly, Mayor  
Chuck MacDonald, Acting Solicitor  
J.P. Kelly, Engineer  
Cynthia Leitzell, Treasurer  
Timothy Rockenbach, Chief of Police  
Tony Tartaglia, Borough Manager/Code

**Pledge of Allegiance**

**Prayer Led by Mayor Joseph T. Kelly**

**Public Comment:**

No opening public comment.

**Meeting Minutes:**

A motion was made by Councilman Humphreys to accept the October 2017 meeting minutes as presented; seconded by Councilwoman Tumolo; and carried unanimously by a roll call vote of 5-0. (Humphreys – yes, Martin – yes, Peterson – yes, Tumolo – yes, Berry – yes.)

**Mayor's Report:**

Mayor Kelly wished everyone a happy & healthy Thanksgiving.

Mayor Kelly announced that the Borough would be hosting their annual tree lighting ceremony on Sunday, December 3<sup>rd</sup> at the Fire House. He invited all residents to attend the event.

Mayor Kelly congratulated all of the local winners in the Election and wished them the great experience that he had through his years serving the community.

**Police Report:**

A motion was made by Councilman Martin to accept the Police Report as presented; seconded by Councilman Humphreys; and carried unanimously by a vote of 6-0.

**Fire Report:**

A motion was made by Councilman Martin to accept the Fire Report as presented; seconded by Councilman Humphreys; and carried unanimously by a vote of 6-0.

**Treasurer's Report/Bill List:**

A motion was made by Councilman Martin to accept the treasurer's report and pay the bills; seconded by Councilman Berry; and carried unanimously by a roll call vote of 6-0. (Resnick – yes, Humphreys – yes, Martin – yes, Peterson – yes, Tumolo – yes, Berry – yes.)

**Manager's Report:**

The manager's report was covered in the caucus session.

**Engineer's Report:**

J.P. Kelly presented the Engineer's report.

A motion was made by Councilwoman Peterson to authorize the 10<sup>th</sup> payment to GM Mechanical in an amount not to exceed \$175,000.00; seconded by Councilwoman Tumolo; and carried unanimously by a roll call vote of 6-0. (Resnick – yes, Humphreys – yes, Martin – yes, Peterson – yes, Tumolo – yes, Berry – yes.)

Mr. Kelly said that they had started a punch list, which will be significant and that 10% of every payment has been retained to ensure that the punch list is addressed before final payment is issued.

Mayor Kelly asked if they could take a look at the basement during their review to see if anything could be addressed down there. He said that he knows that it wasn't in the original plans, but it could definitely use a sump pump and some concrete down there if there were any extra funds.

Mr. Kelly announced that the 2017 Road Program had been completed and payment needed to be made to Couzins of North Wales.

A motion was made by Councilman Humphreys to pay the contract for the 2017 Road Program in the amount of \$56,630 to Couzins of North Wales; seconded by Councilwoman Peterson; and carried unanimously by a vote of 6-0.

Councilman Martin asked if there were handrails planned for the outside walkways.

Mr. Kelly said that they would be part of the punch list of outstanding items to be completed.

### **Solicitor's Report:**

Mr. MacDonald presented the Solicitor's report.

Mr. MacDonald said that they should entertain a motion to adopt the preliminary budget to be posted at and available for review at Borough Hall.

A motion was made by Councilman Martin to accept and post the 2018 preliminary budget; seconded by Councilman Resnick; and carried unanimously by a vote of 6-0. (Resnick – yes, Humphreys – yes, Martin – yes, Peterson – yes, Tumolo – yes, Berry – yes.)

A motion was made by Councilman Martin to accept the Solicitor's report as presented; seconded by Councilwoman Tumolo; and carried unanimously by a vote of 6-0.

### **Old Business:**

No old business.

### **New Business:**

Councilman Humphreys asked about the conditional offer of employment for the police officer.

A motion was made by Councilman Humphreys to authorize a conditional offer of employment for the #1 officer on the active Civil Service list for the December meeting; seconded by Councilwoman Peterson; and carried unanimously by a roll call vote of 6-0. (Resnick – yes, Humphreys – yes, Martin – yes, Peterson – yes, Tumolo – yes, Berry – yes.)

### **Ward Reports:**

Councilman Resnick announced that the Boy Scouts would be picking up the food for their annual Food Drive this Saturday, November 18<sup>th</sup>. He reminded everyone that this year's event would be taking place at Today's Child on East Berkley Ave. because of the renovations at Borough Hall. He said that volunteers were always welcome and the bulk of the work would occur from 11am to 2pm.

Councilman Humphreys congratulated the Clifton Heights Boys' Club Pee Wee Cheerleaders who won 1<sup>st</sup> place in their cheerleading competition.

Councilman Berry had nothing to report.

Councilman Martin had nothing to report.

Councilwoman Peterson had nothing to report.

Councilwoman Tumolo had nothing to report.

### **Closing Public Comment:**

No closing public comment.

**Adjournment:**

A motion was made by Councilman Martin to adjourn; seconded by Councilwoman Tumolo; and carried unanimously by a vote of 6-0.

Respectfully Submitted,

Kimberly A. Duffy  
Clifton Heights Borough Secretary