

Clifton Heights Borough Council  
Meeting Minutes  
**Telephonic Council Meeting of May 19, 2020**

Attendees Physically Present  
at Borough Bldg.:

Leona Papale, Council Vice President  
Mark Campbell, Councilman  
Mike Humphreys, Councilman  
Mayor Joseph Lombardo  
John Perfetti, Borough Manager  
John Gould, Code Enforcement

Attendees Participating  
by Telephone:

Timothy O'Hara, Councilman  
Harris Resnick, Councilman  
Fred Rich, Councilman  
Karen Peterson, Councilwoman  
Francis J. Catania, Borough Solicitor  
J.P. Kelly, Borough Engineer  
Cynthia Leitzell, Borough Financial Advisor

Members of Public Participating  
by Telephone:

Sherry Rich, 82 Chester Ave.  
John Todd, Chairman, CH Planning Comm.

**I-II. Call to Order and Pledge of Allegiance:**

7:00 PM - Borough Council Vice President Leona Papale presided over the meeting and called the meeting to order, led the Pledge of Allegiance and then took roll which is set forth above.

**III. Public Comment:**

No opening public comment.

**IV. Meeting Minutes:**

A motion was made by Councilman Resnick to accept the March 2020 meeting minutes as presented; seconded by Councilwoman Peterson; and carried unanimously by a vote of 7-0.

**V. Mayor's Report:**

Mayor Lombardo reported that the Memorial Day ceremony with the American Legion at the monument was still going to take place on Monday, but they were in the final stages of putting together a plan to livestream the event so that residents could go onto the Borough's webpage

and watch the ceremony, which would be a little different than years past. He said that there wouldn't be 2 groups of people as in years past, but just a few members of the American Legion and the Fire Company for the ceremony. He said that the start time would be 10am. Mayor Lombardo also noted that this week from Wednesday, May 20<sup>th</sup> to Saturday, May 23<sup>rd</sup>, Houghton Enterprises, the company that always runs the carnival for the Boys' Club and PAL, would be hosting a food truck event at the Borough Hall parking lot area with proceeds benefitting the Boys' Club and PAL. He said that residents and supporters could drive through and purchase carnival style fare, cotton candy, funnel cakes, sandwiches. He said that there would be no walk up orders, only drive up orders available. He asked everyone available to support this fundraiser. He said it would run Wednesday, Thursday and Friday from 3-8pm and Saturday from 12-8pm.

#### **VI. Police Report:**

A motion was made by Councilman Humphreys to accept the Police Report as presented; seconded by Councilman Campbell; and carried unanimously by a vote of 7-0.

#### **VII. Fire Report:**

A motion was made by Councilman O'Hara to accept the Fire Report as presented; seconded by Councilman Resnick; and carried unanimously by a vote of 7-0.

#### **VIII. Treasurer's Report/Bill List:**

A motion was made by Councilman Humphreys to approve the Treasurer's Report and confirm the payment of the bills from the meeting that was not held in April 2020 (March-April); seconded by Councilman Resnick; and carried unanimously by a roll call vote of 7-0. (Papale – yes, Resnick– yes, Humphreys – yes, O'Hara – yes, Rich – yes, Campbell – yes, Peterson – yes.)

A motion was made by Councilman Rich to approve the current Treasurer's Report (April-May) and pay the bills; seconded by Councilwoman Peterson; and carried unanimously by a roll call vote of 7-0. (Papale – yes, Resnick– yes, Humphreys – yes, O'Hara – yes, Rich – yes, Campbell – yes, Peterson – yes.)

#### **IX. Manager's Report:**

Borough Manager Perfetti thanked everyone for their participation and said that he hoped that they were all staying safe and well.

Borough Manager Perfetti said that the Borough has been running 5 days a week since March 17<sup>th</sup>. He said that they have been providing the same resident services during that time and he wanted to thank John Gould and Peggy Moran and the Borough staff for the services that they are continuing to provide to the residents and the Borough as a whole.

Borough Manager Perfetti said that the Borough Engineer, J.P. Kelly would provide an update on the Liquid Fuels for the road repairs and resurfacing for 2020. He said that through their combined efforts, they were able to obtain \$161,477.64.

J.P. Kelly explained said that they are probably about 30 days behind on their normal schedule for the road program, but they would typically prepare a scope with the Borough Manager, Road Master and his Field Supervisor to develop the road program and address the worst roads and solicit bids and go through PENNDOT to have the work approved. He said that in years past the budget for the Road Program is in the \$70-80,000 range, and they try to have between 2-4 streets redone. He said that he will be seeking the authorization of Council to proceed with developing a Road Program for the streets and to solicit bids.

Vice President Papale said that the Borough Manager was authorized to proceed with developing the Road Program.

Borough Manager Perfetti asked if the Borough Engineer could comment on the Municipal Parking lot and the funding that they received for that.

J.P. Kelly noted that they had been awarded funds through the CDBG program to pave the parking lot outside of Borough Hall. He explained that when the bid package came back all of the bids came back higher than the total that the Borough had been awarded in CDBG funds. He said that they went back to County Council and requested additional funds to cover the difference. He said that the process was delayed by the pandemic, but it was voted on last week at the County Council meeting, and the additional funds were approved. He said that there is an additional 30 day comment period, which would be over at the end of June and at that point, they should be good to have the contractor move on the project. He said that they would fully execute the contract through the Office of Housing and Community Development and then ultimately get the work done. He said that as it looks now, they are on track to have the entire parking lot from the Borough building over to the former site of the Mac & Sam property paved and striped by the end of the summer.

Mayor Lombardo asked if he could possibly forward the plan to all of Council for them to see.

J.P. Kelly said that he could certainly do that. He said that he will also have a hard copy dropped off to the Borough tomorrow.

Borough Manager Perfetti asked for the name of the contractor again.

J.P. Kelly noted that it was Couzins Inc. and they have done work in the Borough previously, so he is confident that they will do a good job.

Councilman Rich asked if he was stating that the public now had 30 days to comment on the plans for the parking lot.

Borough Manager Perfetti explained that the 30 day comment period was for the allotment of additional funds for the project, not anything about the plans for the project, which were already submitted and approved, the bids just came back higher than the original award for the project.

Borough Manager Perfetti announced that they also received the final payment for the Borough building through the CDBG grant money for a total of approximately \$136,000. He asked Cynthia Leitzell if she would like to report on closing that bond money out for that project.

Mrs. Leitzell explained that when that payment came through, they used just under \$100,000 to pay off the balance of the loan, with the remainder of the funds, approximately \$40,000 being available for capital funds.

Borough Manager Perfetti said that the good news on that front is that the bond issue is now closed. He said that they still have one bond issue open, which he believes was taken out in 2012 for \$2 million and is currently around \$1.47 million.

Councilman Campbell asked what year the first total that they were discussing was from.

Borough Manager Perfetti said 2016 and Mrs. Leitzell agreed it was probably around 2016.

Borough Manager Perfetti said that they retired one of their police cruisers this year after upgrading to a new vehicle. He said that they were expecting to sell the vehicle for \$6-7,000 on MunicBid, and they just agreed to a \$10,000 bid that will close tomorrow on the site, so they recouped more funds than they anticipated.

A motion was made by Councilman Humphreys to authorize the Borough Manager to proceed with the sale of the retired police vehicle on MunicBid for approximately \$10,000; seconded by Councilman Campbell; and carried unanimously by a roll call vote of 7-0. (Papale – yes, Resnick– yes, Humphreys – yes, O’Hara – yes, Rich – yes, Campbell – yes, Peterson – yes.)

Borough Manager Perfetti said that he would deliver those funds to Mrs. Leitzell upon receipt for deposit in the General Fund.

Borough Manager Perfetti asked Solicitor Catania if he wanted to discuss the tax payment situation.

Solicitor Catania explained that the PA State Legislature passed a bill requiring municipalities to act by tomorrow if they wanted to alter any of the late fees or late payments for Real Estate taxes. He said that the recommendation is to act to remove the penalty period through December 31, 2020 so that anyone who pays the face amount on their taxes on or before December 31, 2020 would not be subject to a penalty. He said that the discount period had previously been extended to April 30, 2020 and that time had passed. He said that this would waive the penalty for the remainder of the calendar year for anyone who pays their 2020 Real Estate taxes between May 1, 2020 and December 31, 2020.

A motion was made by Councilman O’Hara to authorize the late fee to be waived on all 2020 Real Estate tax payments that are received from now until the end of the calendar year on December 31, 2020; seconded by Councilman Resnick; and carried unanimously by a roll call

vote of 7-0. (Papale – yes, Resnick– yes, Humphreys – yes, O’Hara – yes, Rich – yes, Campbell – yes, Peterson – yes.)

Borough Manager Perfetti said that the next item was to advise the members of Council on the 4<sup>th</sup> of July plans and expectations.

Mayor Lombardo said that they have been struggling on how to make a decision for the 4<sup>th</sup> of July on what to do with the parade and the fireworks. He said that he had a discussion with the Superintendent of the Upper Darby School District specifically about the 4<sup>th</sup> of July. He said that he requested that the Borough submit the permit that they normally would for the 4<sup>th</sup> of July and they would take it into consideration. He said that they do not want to cancel any events that the Borough would normally host unless they were forced to do so. He said that he was somewhat cooperative. He explained that he’s been hard to get a straight answer from in some of their previous dealings with him, but he felt like it was a positive conversation regarding the 4<sup>th</sup> of July. He said that they went ahead and secured the string bands for the day of the parade without any requested deposits. He said that he worked with the 4<sup>th</sup> of July Association on this, and they have a proposed contract for the fireworks. He said that he just isn’t sure of the reality of any of it, despite their work on it. He said that he had more hope for the parade than the fireworks. He said that with the social distancing guidelines, he’s just not sure how they would be able to pull off the fireworks. He said that the news reported just today that Delaware County has the most new COVID-19 cases in the Southeast region of the State. He said that he’s just not sure about the timeline projections on getting moved to yellow or green by Governor Wolf. He said that everything is fluid and flexible, and they will plan on making a decision in the upcoming weeks.

Vice President Papale said that she thinks the same thing about the parade that it is more likely. She asked if there was any possibility of moving the fireworks to another date, possibly Labor Day.

Mayor Lombardo said that they did discuss alternatives. He said that the School District is okay with alternative dates. He said that the fireworks vendor also said that if they executed a contract and had to move the date, they would work with them on a later date or hold the deposit until the following year if that ended up being the plan.

Councilman Resnick asked where the money would come from.

Mayor Lombardo said that the 4<sup>th</sup> of July Association has a fund balance, so while they didn’t have a chance to fundraise this calendar year, they had the funds on hand to be able to host the parade this year, but they would have to hustle to raise funds for next year.

Borough Manager Perfetti reminded Council and residents that the Election would be held on Tuesday, June 2, 2020. He noted that there was a change within the Borough and the 4<sup>th</sup> Ward would be voting at Borough Hall. He explained that the 1<sup>st</sup> ward would be voting at Today’s Child, the former Sacred Heart Rec Center. The 2<sup>nd</sup> ward would be voting at Borough Hall. The 3<sup>rd</sup> ward, 1<sup>st</sup> precinct would be voting at Borough Hall. The 3<sup>rd</sup> ward, 2<sup>nd</sup> precinct would be voting at McFadden Park. The 4<sup>th</sup> ward would be voting at Borough Hall instead of the Fire House, just for this Election.

Vice President Papale asked how many machines would be at the locations.

Borough Manager Perfetti said that there would be no machines but a handwritten ballot to be filled out and placed in a bin to be returned to the County. He said that there would be no votes tallied at polling places.

Vice President Papale said that in light of that, residents may want to request a write-in ballot.

Borough Manager Perfetti said that yesterday at 5:25pm, the Upper Darby School District delivered a new set of plans for the proposed Middle School at the Springfield Road Athletic Complex/parcel. He said that the Engineer and Code Enforcement Officer and Borough Manager would preliminarily review the plans tomorrow, and then J.P. Kelly would take control of the plans and distribute portions of the plans accordingly, to the traffic engineer, the environmental firm. He said that the extension period provided was 30-45 days or as long as it takes for the engineer to review the plans. He said that he encouraged everyone to review the plans as they are quite an investment money-wise.

Vice President Papale asked how many plans had been submitted.

J.P. Kelly said that this was the fourth submission.

Borough Manager Perfetti noted that the Borough Engineer was also successful in obtaining a recycling grant on behalf of the Borough, the 902 grant in the amount of \$87,276.

J.P. Kelly said that the highlight was receiving the grant and it was a lot of work to get it done. He said that there are a few documents that still have to be completed, but there is a lot of money that has been put out that is now eligible for reimbursement from the proceeds of the grant. He said that they will now work on the other end of the grant, ensuring that they are able to use the proceeds.

Borough Manager Perfetti explained the Clifton Heights Fire Company is considering erecting a digital sign out front of their building where their current sign is located. He said that it would be about the same size, perhaps 6 inches wider on either side. He said that there is some concern from the Solicitor's end of that and he would discuss that further with Council.

Solicitor Catania said that Councilmembers and residents may have read in the newspaper in the last day or so that the County of Delaware and County Council has filed suit in an effort to terminate DELCORA. He said that they may have also seen some of the previous information in which DELCORA had come to an agreement of sale with AQUA to turn over their assets to AQUA. AQUA was going to put the proceeds from the sale into a trust to try and control the rise in rates that would come from the expected improvements that they would be making to the system. The County Council filed suit, and interestingly, they did not ask the Judge to set aside the DELCORA-AQUA deal, but asked that the Judge award the County the money rather than let it go to a trust for the ratepayers. He said that their public comment in the press release says that they are trying to stop the transaction, but their documents filed in Court say something completely different. He said that they filed documents with the Public Utility Commission and

also Delaware County Court only asking that the money from the sale go to them and not the trust. He said that today they said that they were going to do a first reading of their Resolution tomorrow where they are trying to terminate DELCORA altogether. He said that they want DELCORA to be dissolved so that they can have all of the money and assets turned over to the County. He said that that is important to the Borough because in the sewage treatment business there is the issue of collection, conveyance and treatment. He said that DELCORA has a very large treatment plant in the City of Chester where most of the County's sewage goes to be processed where the water is extracted from it and when it is safe enough it is placed back into the Delaware River and the other materials are placed in processing to either be reused or disposed of. He said that is an important health consideration. He said that what they might not know is that all of the sewage from our area and Radnor and Marple and Darby and Colwyn does not go to DELCORA's plant in Chester, but goes to Philadelphia sewage plant over by the airport. He said that what DELCORA was trying to do with its sale to AQUA was to complete a process that started a while ago to move away from Philadelphia and have all of the Delaware County sewage go to the Chester treatment plant. He said that they were just getting that project underway and they were doing it because cost of sending the sewage to Philadelphia is expected to rise by more than it would cost to have the sewage treated in the City of Chester. He said that they have been paying sewer bills to the Darby Creek Joint Authority, which are then relayed to DELCORA, which includes an amount that DELCORA has been holding in escrow. He said that they don't know how much because Darby Creek doesn't tell them that. He said that some of the money that they have been paying on behalf of residents in sewer fees have been held in escrow by DELCORA. He said with County Council wanting to grab that money, they may want to find out very quickly how much money they have paid and how much is being held in escrow and they may want to ask for that money back or ask the Court to protect that money. He said that he is going to proceed to first ask nicely with letters how much money, where is it and ensure that Darby Creek is looking out for their interests and if they are not, they may need to get together to authorize further action, which could even include going to Court next week.

Councilman Campbell asked if they could provide that authorization now.

A motion was made by Councilman Resnick to authorize the Solicitor to engage any necessary litigation to pursue and protect the Borough's interests in funds provided to the Darby Creek Joint Authority and DELCORA pursuant to the approval of the Council chairperson and Borough Manager until the next meeting of the Borough Council; seconded by Councilman Campbell; and carried unanimously by a vote of 7-0.

Solicitor Catania said that they have been having a lot of conversations about the frustrations of businesses that are continued to be forced to stay closed. He said that the numbers in Delaware County continue to trend high. He said that his advice is that before they intervene on behalf of any businesses, they should continue to follow the health ramifications. He said that we should all support our small businesses as best we can, but we should also keep our sights set on the possible reopen date being floated of June 4<sup>th</sup>.

Borough Manager Perfetti said that while it is an Executive Session item, he did want to advise Council that they were still in negotiations on the Martin and Morgan personnel issues with a

conference call scheduled for tomorrow. He said that he hoped to be able to provide an update in the same room at their next Council meeting.

Borough Manager Perfetti asked if Solicitor Catania could comment on the sign that the Fire Company is proposing to erect. He said that with so many things being shut down, they have not been able to make any headway on their plan and they are looking for some direction.

Solicitor Catania said that the Borough has a prohibition on digital signs, but there is also a consideration that needs to be given to the Fire House's function, which is a public information service that they provide as part of their firefighting duties. He said that there is frustration on the part of the Fire Company that they cannot have a public hearing and provide a presentation. He said that there are issues that could come up if they would allow the Fire Company to proceed because businesses could say, 'if they can do it, why can't we do it?' He said that they have to keep that in mind. He said that in the event that they limit the sign's usage to the fire prevention and firefighting function, they would not be creating any type of precedent, but if they were to use the sign to advertise a pizza business or other things like that, the Borough would be hard pressed to tell other businesses that they couldn't have a similar sign.

Mayor Lombardo asked if they would be able to post about community events, for example an event from the Lion's Club or the Business Association or the Kiwanis Club.

Solicitor Catania said that if it was for a public service announcement, then yes.

Mayor Lombardo asked if they would be able to use it to advertise their own hall rentals.

Solicitor Catania explained that they should not be able to if it is not part of their exempt function.

Mayor Lombardo said that his opinion is that the sign ordinance needs to be updated. He said that he would be okay with allowing to proceed, but the sign ordinance would have to be updated since they could only put information about open houses and fire drill information. He asked if rewriting the sign ordinance and getting into more detail on digital-specific signage might allow for them to be able to put more information on the sign.

Vice President Papale asked if the existing ordinance limited the size and brightness.

Borough Manager Perfetti said that he needed to reply to Chief Kneass and advise him of any status update on his request.

Vice President Papale said that they would allow them to proceed with construction knowing the current limitations on the information that could be posted and that they would be granted the ability to present their plans at the next meeting that allowed.

A motion was made by Councilman Resnick to accept the Manager's Report as presented; seconded by Councilwoman Peterson; and carried unanimously by a vote of 7-0.



## **X. Code Enforcement Report:**

John Gould presented the Code Enforcement report.

He reported that in late March the 3 employees of the Code Enforcement office were furloughed. He said that the assistant returned to the office about 2 weeks ago to help process the rental licenses, which were due March 1<sup>st</sup> but extended 60 days to May 1<sup>st</sup>. He said that they are now working on getting the information and payments entered for the rental licenses. He said that he has been monitoring construction activities when it is safe to do so. He said that they have proactively been monitoring and addressing safety, health and welfare issues as needed. He said that he has also been looking into resources for technical and virtual options to allow for them to safely operate going forward and they are looking into some CARES funding to help with something like that.

A motion was made by Councilman Humphreys to accept the Code Enforcement report as presented; seconded by Councilman Campbell; and carried unanimously by a vote of 7-0.

## **XI. Engineer's Report:**

J.P. Kelly said that most of his items had been touched on in the Manager's Report. He said that he did want to note that for the new submission of plans for the Middle School project, they were going to bring a certified land planner on board for his review and comments. He said given the size and scope and impact to the community, he thinks it would be a good idea. He wanted to make Council aware of that and have him come to the next Planning Commission meeting to represent his comments.

Mayor Lombardo asked if he could give Council an idea of what this certified land planner would be doing.

Mr. Kelly said that a certified land planner is credentialed through the state and is usually involved in projects from the outset of the development and implement their plans into the development and then the engineers get involved to make the plans work. They look at the impact to the community. It's more than stormwater, traffic, trading, transportation, etc. It's the impact on the residents, the police force, financial. It's a broader view than the engineer's view. He said that since this is the Borough's last open space, he thinks it is worth getting the certified land planner's input on the community impact.

Councilman Campbell asked how long it would take for the certified land planner to review this project and get up to speed on it.

Mr. Kelly said that he had reached out to someone he has worked with in the past and he could have comments together in 3-4 weeks after reviewing all of the information. He said that depending on how many rounds of different submissions they continue to go through, they can determine where they would like to use him, as much or as little, but he thinks for the current plans that were submitted, his input would be valuable to the Borough.

Councilman Rich asked how much this would cost the Borough. He said that they are already to their 4<sup>th</sup> Planning Commission submission and meeting and he thinks that they are way past bringing in a land planning development person.

Mr. Kelly explained that professional fees are reimbursable from the School District.

Councilman Rich said that the land planning has been done a long time ago and they are way past that at this point. He said that is a waste of money.

Councilman Campbell asked what the ballpark fee would be for that.

Mr. Kelly said that any professional fees, including his own fees, are reimbursable to the Borough from the applicant which, in this case, is the School District. He said that his fee would be dependent upon how much they would like to use his services, it would be up the Borough how much they would want to engage him. He said he thought it was worthwhile to get this particular viewpoint on the application and plans because it is the Borough's last large open space.

Councilwoman Peterson asked to clarify the reimbursement portion of the fee structure.

Councilman Rich reiterated that they were past the point of land development and it would be a waste of money to revisit that portion at this point.

Vice President Papale said that they would put it to a vote to decide whether to proceed with using the services of the certified land planner at the recommendation of the Borough Engineer.

By a roll call vote of 6-1, Council voted in favor of proceeding with the recommendation of the Borough Engineer and using the services of the certified land planner to comment on the most recent submission of the Upper Darby School District Middle School plan. A motion was made by Councilman Mark Campbell to proceed with the recommendation of the Borough Engineer and use the services of the certified land planner to comment on the most recent submission of the Upper Darby School District Middle School plan, seconded by Councilman Humphreys; and carried unanimously by a vote of 6-1. (Papale – yes, Resnick– yes, Humphreys – yes, O'Hara – yes, Rich – no, Campbell – yes, Peterson – yes.)

A motion was made by Councilman O'Hara to approve the Engineer's report as presented; seconded by Councilman Resnick; and carried unanimously by a vote of 7-0.

#### **XII. Solicitor's Report:**

Solicitor Catania explained that all of his items were covered in the Borough Manager's Report.

#### **XIII. Old Business:**

No old business.

#### **XIV: New Business:**

Borough Manager Perfetti announced that he received a resignation letter from President of Council Ron Berry, a copy of which was forwarded to Vice President Papale. Vice President Papale read the resignation letter dated May 5, 2020.

A motion was made by Councilman Resnick to accept the resignation letter as presented; seconded by Councilman Humphreys; and carried unanimously by a roll call vote of 7-0. (Papale – yes, Resnick– yes, Humphreys – yes, O’Hara – yes, Rich – yes, Campbell – yes, Peterson – yes.)

Vice President Papale said that it was a pleasure working with both Ron and Betsy through the years. She said that she learned a lot from him and was grateful to him for his service with the Police Department as well.

Councilman Rich said that Ron Berry was born and raised in this town and served for years as the Chief of Police and he was sad to see him go. He thanked him for all his time put into the town.

Borough Manager Perfetti said at this time because of the statute of limitations, he was going to make a recommendation that they attempt to fill Mr. Berry’s position, and his recommendation was Lou Cabrelli, another longtime resident of Clifton Heights. He presented a resume to Council as well.

A motion was made by Councilman Humphreys to appoint Louis A Cabrelli of Diamond Street to the seat vacated by Mr. Berry’s resignation to fulfill the term; seconded by Fred Rich; and carried unanimously by a roll call vote of 7-0. (Papale – yes, Resnick– yes, Humphreys – yes, O’Hara – yes, Rich – yes, Campbell – yes, Peterson – yes.)

Borough Manager Perfetti said that he would reach out to Mr. Cabrelli this evening to let him know that he would be sworn in at the June 2020 meeting.

#### **XV. Ward Reports:**

Councilman Resnick had nothing to report.

Vice President Papale had nothing to report.

Councilman Humphreys asked everyone to stay safe.

Councilman Rich said that he was grateful for everyone maintaining their properties in the 3<sup>rd</sup> ward.

Councilman O’Hara had nothing to report.

Councilman Campbell said that they were also in good shape in the 4<sup>th</sup> ward maintenance wise.

Councilwoman Peterson said that the caution tape at Clifton Field needs to be removed or replaced as it is ripped.

John Gould said that he would get on that.

**XVI: Closing Public Comment:**

Sherry Rich, 82 Chester Ave., said that she was ecstatic that they would livestream the Memorial Day ceremony and she wanted to request that an announcement be made on the Clifton Heights website.

Vice President Papale said that she would have that information posted on the Clifton Quarterly Facebook page as well so it could be shared.

Mrs. Rich said that with the June 2<sup>nd</sup> Election date nearing, she was wondering if anyone from the other side had reached out to gather any information about how to proceed.

Vice President Papale explained that the Delaware County Election Board is running the Election and they are coordinating everything.

Mrs. Rich said that she noticed that the Planning Meeting that was supposed to occur on May 18<sup>th</sup> is still showing, and she was wondering if it could be updated to show that it will be moved to a date to be determined.

Vice President Papale confirmed that the Borough Manager would ensure that information was updated.

Mrs. Rich asked if she knew when the Planning Commission would get the plans.

Mr. Kelly said that he would discuss that with the Borough Manager tomorrow but it would take them at least a few weeks to review the plans before proceeding to the next step.

Mrs. Rich said that with June and summer approaching she wanted to revisit the ice cream truck and taking a vote on that.

Vice President Papale said that she wanted to table that and revisit that at the next meeting.

John Todd, 29 W. Broadway Ave., asked about the parking lot and if there was any storm water drainage taken into account.

Mr. Kelly said that the storm water drainage was taken into account and a swale will be placed for drainage.

Mr. Todd asked about the parking lot going up to the condo units.

Mr. Kelly said that a swale with landscaping was also proposed in that area.

**XVII. Adjournment:**

A motion was made by Councilwoman Peterson to adjourn; seconded by Councilman O'Hara; and carried unanimously by a vote of 7-0.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'K. Duffy', with a long horizontal flourish extending to the right.

Kimberly A. Duffy  
Clifton Heights Borough Secretary