

**BOROUGH OF CLIFTON HEIGHTS  
DELAWARE COUNTY, PENNSYLVANIA**

**DECLARATION OF DISASTER EMERGENCY FOR THE BOROUGH OF  
CLIFTON HEIGHTS BECAUSE OF THE COVID- 19 CORONAVIRUS**

WHEREAS, on March 13, 2020 the President of the United States declared a National Emergency in response to the COVID-19 Coronavirus outbreak; and,

WHEREAS, on March 6, 2020 Governor Wolf signed an emergency disaster declaration in response to the COVID-19 Coronavirus outbreak; and,

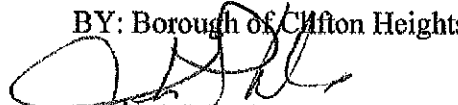
WHEREAS, pursuant to the authority vested by 35 Pa.C.S.A. § 7501(b), the Mayor is authorized to declare emergencies because of the public health emergency created by the effects of the COVID-19 Coronavirus in the Borough.

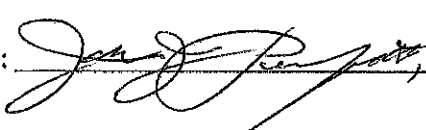
NOW THEREFORE, IT IS HEREBY DECLARED, by the Mayor of the Borough of Clifton Heights, County of Delaware, Pennsylvania, that:

1. As Mayor I hereby make a Declaration of Disaster Emergency in the Borough of Clifton Heights because the effects of the COVID- 19 Coronavirus in the Borough constitute a clear and present danger to human life in the Borough.
2. The Disaster Emergency declared for the Borough under 35 Pa.C.S.A. § 7501(b) by the Mayor and the resulting enabling of the provisions of 35 Pa.C.S.A. § 7501 shall continue until further action is taken by the Mayor and/or the Borough Council to declare the end of such Disaster Emergency.
3. The Borough Manager is directed to give this Declaration of Disaster Emergency prompt and general publication and to submit this Declaration (2 pgs. with attached Continuity of Operations Plan) to the Pennsylvania Emergency Management Agency.
4. The attached Continuity of Operations Plan is approved and the Borough Manager is directed to make the Continuity of Operations Plan available to the public and to submit to Borough Council for its ratification.

ADOPTED by the Mayor of the Borough of Clifton Heights, County of Delaware, Pennsylvania, this 14<sup>th</sup> day of March, 2020.

BY: Borough of Clifton Heights

  
\_\_\_\_\_  
Mayor

ATTESTED:  Borough  
Manager

POST FOR WEBSITE 3/16/2020  
WILL BE UPDATED AS NEEDED

## CONTINUITY OF OPERATIONS PLAN

**BOROUGH OFFICES TO BE CLOSED TO VISITORS UNTIL FURTHER ACTION IS TAKEN BY THE MAYOR AND/OR THE BOROUGH COUNCIL TO DECLARE THE END OF THE DISASTER EMERGENCY.**

BOROUGH WILL PROVIDE SERVICES AS BEST WE CAN BUT PLEASE ONLY CONTACT US IF ABSOLUTELY REQUIRED.

Residents can contact the Borough via email at [info@cliftonheightspa.gov](mailto:info@cliftonheightspa.gov) or call the Borough at 610-623-1000 and we will do our best to respond within 24 hours.

For Police/Fire/EMS Emergencies call 911.

For questions regarding the COVID-19 Coronavirus call the Pennsylvania Health Department at 1-877-PAHEALTH or 1-877-724-3258, <https://www.health.pa.gov/Pages/AlertDetails.aspx>.

### PERMITS

- Current Permits received and not approved may be delayed for processing.
- No new permits will be processed during this time of Disaster Emergency.

### INSPECTIONS

- Only emergency inspections will be made during the Disaster Emergency.
- Contact the Borough's Department of Code Enforcement at 610-623-3223 and leave a message or email them at [info@cliftonheightspa.gov](mailto:info@cliftonheightspa.gov). The Department will return your call or email as promptly as possible.

### SUB-DIVISION/LAND DEVELOPMENT

- Plans will not be accepted until the office re-opens.
- Current Applications will be delayed, and applicants will be notified, and extensions of time will be requested if necessary.

### RIGHT-TO-KNOW LAW REQUESTS

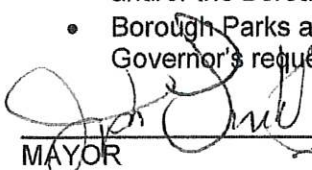
- All requests received and or made pursuant to the Right-to-Know Law will be delayed until further action is taken by the Mayor and/or the Borough Council to declare the end of the Disaster Emergency.

### BOROUGH COUNCIL/COMMITTEE MEETINGS/TAX DISCOUNT PERIOD

- Borough Council's Committee & Regular Meeting on March 17, 2020 is cancelled. Please contact the Borough's website for future dates and times <https://www.cliftonheightsboro.com/>
- The Borough Council, Tax Collector and Mayor have extended the 2% discount period from March 31 until April 30.

### PARKS/PLAYGROUNDS/FACILITIES USE

- Borough Offices will be closed to the public until further action is taken by the Mayor and/or the Borough Council to declare the end of the Disaster Emergency.
- Borough Parks and Playgrounds will be closed until further notice because of the Governor's request for social distancing and self-isolation.

  
MAYOR

March 14, 2020  
DATE