



The Borough of Clifton Heights

Department of Code Enforcement & Community Development

REAL ESTATE TRANSFER APPLICATION

- APPLICATION WILL NOT BE PROCESSED UNLESS COMPLETE *

DATE: _____ SETTLEMENT DATE: _____

AGENT/CONVEYANCER: _____

ADDRESS: _____

PHONE: _____ FAX: _____ CELL: _____

TYPE OF UNIT: _____

PROPERTY ADDRESS: _____

FOLIO # _____

NAME OF SELLER: _____

SELLERS ADDRESS: _____

SELLERS PHONE NUMBER: _____

THIS WILL BE PRIMARY RESIDENCE _____ THIS WILL BE A RENTAL PROPERTY _____

BUYERS NAME: _____

ADDRESS: _____

PHONE NUMBER: _____

- Use and Occupancy Inspection for: \$100.00-Per Unit
- Expedited fee, received 7 days of transfer \$50.00
- For information on taxes, trash and sewer contact Jane Tumelo 484-466-2493
- For delinquent sewer and trash fees, contact Portnoff Law Associates, LTD 1-866-211-9466